

PUBLIC ASSISTANCE VERIFICATION FORM

Name of Public Assistance Agency: _____

PLEASE RETURN FORM TO:

Address: _____

SUBJECT: Verification of Information Supplied by an Applicant for Housing Assistance

NAME _____

ADDRESS _____

This person has applied for housing assistance under a program of the U.S. Department of Housing and Urban Development (HUD). HUD requires the housing owner to verify all information that is used in determining this person's eligibility or level of benefits.

We ask your cooperation in providing the following information and returning it to the person listed at the top of the page. Your prompt return of this information will help to ensure timely processing of the application for assistance. The applicant/tenant has consented to this release of information as shown below.

Area to be completed by Public Assistance Agency

- 1. Number of members in the family: _____
2. Names of the children for whom benefits are received and their social security numbers: _____
3. Date of initial assistance: _____
4. Is recipient covered by Medicaid? _____ If yes, what is the Medicare spend down amount? _____
5. What is the rate per month under the following grant:
6. Is there anything else that will influence the amount of the grant? _____
7. Has the monthly payment been reduced for overpayment of previous benefits? _____
8. Total Monthly Grant \$ _____

Name and Title of Person Supplying the Information

Firm/Organization

Signature

Date

RELEASE: I hereby authorize the release of the requested information. Information obtained under this consent is limited to information that is no older than 12 months.

Signature

Date

Note to Applicant/Tenant: You do not have to sign this form if either the requesting organization or the organization supplying the information is left blank.

PENALTIES FOR MISUSING THIS CONSENT: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government.

Please return form to the address listed above. Thank you.



Acceptable forms of Public Benefits Verification:

NOTE: HUD accepts three methods of verification. These are, in order of acceptability, third-party verification, review of documents, and family certification. If third-party verification is not available, owners must document the tenant file to explain why third-party verification was not available.

1. All welfare programs. Welfare agency's written statements as to type and amount of assistance family is now receiving and any changes in assistance expected during the next 12 months.